

## School Based Traineeship – Elsa Dixon Program Application Form 2020

### Personal Details

Applicant's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Identify as Aboriginal or Torres Strait Islander:  Yes  No

Year at School in 2020: \_\_\_\_\_ High School: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Parent/Guardians Name: \_\_\_\_\_

Phone: \_\_\_\_\_

### Qualification: *(select one)*

- Cert II Business
- Cert III Education Support
- Cert III Early Childhood Education and Care
- Cert II Agriculture

Host School: \_\_\_\_\_

Do you have a current Tax File Number?\*  Yes  No

Do you have a current Bank Account?\*  Yes  No

Do you have a birth certificate?\*  Yes  No

*\* If successful you will be required to obtain these*

**Please answer the following questions:**

**1. Please explain why you are interested in obtaining a school based traineeship.**

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**2. Please explain why you are interested in choosing this qualification.**

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**3. Please provide an example of a time when you worked as part of a team.**

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**4. What are your personal characteristics that will help you succeed in this job? Eg. organisation skills and communication skills.**

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**5. Working in a school setting requires you to respect confidentiality and sensitivity when working with students and their families. Describe what this means to you, and how you would ensure that you meet this requirement?**

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**Applicant Declaration:**

- I declare that the information provided in this application form is correct and complete.
- I understand that this application does not guarantee that I will be awarded the traineeship.
- I understand that providing false or misleading information may result in my application being declined.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Parent/Carer Declaration:**

- I declare that the information provided in this application form is correct and complete.
- I understand it is my responsibility to ensure that my child can safely manage their travel arrangements to and from their place of employment and training.
- I understand my child is required to complete the minimum number of days of work (on the job training) by 31 December of the year of their Higher School Certificate

Parent/Carer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Submitting an application:**

When submitting an application, please include:

- Completed and signed application form
- Resume (include 2 referees, one must be from your school)
- Most recent school report

***Submit your application to your Career Advisor by Friday 31st July 2020 (Week 2, Term 3)***